



## APPLICATION FOR PROPERTY ALTERATION

No building, fence, wall or other structure shall be commenced, erected or maintained, nor shall any addition to or change or alteration therein be made, until the plans and specifications, showing the nature, kind, shape, height, materials, floor plans, color scheme, location and approximate cost of such structure and grading plan of the plot to be built upon shall have been submitted to and approved in writing by the Company and a copy thereof, as finally approved, lodged permanently with the Company. **Sub-Division VII, Guilford Deed and Agreement**

Property Owner: \_\_\_\_\_

Address of Project: \_\_\_\_\_

email address: \_\_\_\_\_ phone: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Homeowner(s): \_\_\_\_\_

Describe the proposed changes, including the scope of the work:

Please provide the following in order to complete the application:

- Color photos of the existing structure showing the area to be altered and a photo of the front of the house
- Site plans, elevations, floor plans, sections (for additions & new structures). Alterations must show the existing layout and proposed changes.
- Detailed drawings and specifications showing all material to be used. Brochures from manufacturers and cut sheets are required for windows and doors and are helpful for other building elements.
- Samples of all colors to be used and indication of where they will be used

### **WORK MAY NOT BEGIN UNTIL ASSOCIATION APPROVAL IS RECEIVED**

Mail the completed form, with appropriate attachments to the Guilford Association Architectural Committee, 1 Saint Martin's Rd., Baltimore 21218. Please email Tom Hobbs ([tom@guilfordnews.com](mailto:tom@guilfordnews.com)) or Jonathan Fishman ([Jonathan@guilfordnews.com](mailto:Jonathan@guilfordnews.com)) if you have questions.

Application received \_\_\_\_\_